I. Listening

1. You should listen the introduction carefully. Don’t skip it. It will tell you who will be talking and what they will talk about.

II. Speaking

1. Don’t answer the questions with only one word. If you did it, how could the examiner know your English speaking.
2. You should try to use some idioms or slang when you are answering questions so that the examiner can know that you have a wide range of vocabulary and don’t quote words from books.

III. Reading

1. Read the questions first.

IV. Writing

V. General

1. Do some authentic examination papers but not only do them but also keep on reading, writing, listening and speaking English.